# **NEVADA AOSOS UPDATE**

"An Information Exchange for Nevada One-Stop Offices and Affiliates"

Produced by the Department of Employment, Training and Rehabilitation Workforce Investment Support Services

Volume 2, Issue 1 January, 2004



# **Did You Know?**

Did you know that some job seekers have barriers Or potential barriers that may impede or prevent their ability to become self sufficient through employment? These customers may need additional assistance in order to be successful in obtaining and/or maintaining employment. Are you watching, identifying and assisting clients in eliminating barriers they might have? You can refer or offer these individuals services through our WIA, CEP, WOTC, Veterans and Vocational Rehabilitation program representatives.

### Potential Barriers to Employment

- Substance Abuse
- Domestic Violence
- Drug or Alcohol Dependence
- Criminal Record
- Homeless
- Mental Health/Illness Problems
- Major Depressive Disorder
- Poor Health (self-reported fair/poor health and age-specific physical limitation)
- Physical, Mental, or Emotional Disabilities
  - Child Health Problem (has a health, learning, or emotional problem)
  - Mothers' and Children's Physical Health Problems which could reduce employment
  - Lack of Child Care
- Economic Barriers/Welfare Recipients
- Limited English Proficiency
- Cultural Barriers
- Age (too old/young) age discrimination in employment
- Weight
- Appearance
- Race
- Gender
- Lack of Education or Low Education Level
- Less Than a High School Education (A person is considered to have the education barrier if they neither graduated from high school nor received a GED)
- Illiteracy is a Major Employability Issue
- Lack of Access to Transportation/Transportation Problems (Does not have access to a car, mass transportation and/or does not have a driver's license)
  - Not "Work Ready" i.e., does not understand or follow workplace norms or behaviors
  - Lack of Basic Work Skills or Low Skills
- Lack of Work Experience
- Disabilities:
  - Though perceptions regarding the employability of individuals with disabilities have improved, these individuals continue to face certain hurdles to attaining successful employment
- Learning Disabilities
- Live in Areas of Concentrated Poverty and Joblessness



#### **Questions and Answers**

- (Q) Why shouldn't we use <u>all</u> capital letters when entering client information into OSOS?
- (A) The OSOS registration is also used as the Customer's resume. You should not use all capital letters or forget to use proper capitalization because it is difficult to read and is unprofessional on a resume.
- (Q) Where can I access assistance with the O\*Net titles?
- (A) http://www.onetcodeconnector.org/

#### Reminder

Do <u>not</u> list the Fax Number or Phone Number for the employer on the Job Description Tab of the job order. This defeats the purpose of the employer having their job order suppressed. Listing the phone numbers in the job description allows customers to see it when using OSOS Self Service or America's Job Bank.



## **OSOS Bug Report**

When posting a job order referral result and clicking OK in the small job referral post result box, be sure to <u>also</u> click on the <u>SAVE</u> button at the bottom of the screen. If you fail to do this, your job order referral result will not be saved.

ABOUT THIS PUBLICATION - Nevada AOSOS Update is published by the WISS Automated Collection, Tools and Reporting Team. Submit topics and tips you think may assist other users to Ed Seely, Susie Giurlani, Nancy St. Clair or Ed Walton at (775) 684-0301 or email to: <a href="mailto:ejseely@nvdetr.org">ejseely@nvdetr.org</a>, <a href="mailto:agiseely@nvdetr.org">agiurlan@nvdetr.org</a>, <a href="mailto:njstclair@nvdetr.org">njstclair@nvdetr.org</a> or <a href="mailto:eeseely@nvdetr.org">eewalton@nvdetr.org</a>